

**Board of Public Works and Safety
Regular Meeting Minutes
May 19, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

Tara Payne Executive Director of Discover Downtown Franklin requested approval of street closure of E. Court Street & Monroe Street from Water Street to South Main Street for the Daily Journal Street Party which will be held July 11, from 3:00 to 10:00 p.m. Ms. Payne stated this will be an annual event. A discussion was held. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Clerk-Treasurer Alexander stated that she had been contacted by the Relay for Life committee, and was told they were moving this event from the hospital to the middle school track and football field, and they are requesting a noise variance for Saturday, June 7 from 9:00 a.m. to Sunday, June 8 at 9:00 a.m. They will have live bands and karaoke throughout the event. They will be notifying the neighbors. Mayor McGuinness made a motion to approve the noise variance as long as neighbors are notified by May 31; this was seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held May 5, 2014
2. Board of Works Claims.
 - # 042314 BOW utilities in the amount of \$27.00
 - #051014 Sewer Utility-Utilities in the amount of \$50,117.01
 - #050914 BOW Utilities in the amount of \$151,174.78
 - #050714 RDC Contracts/Utilities in the amount of \$1,876.16
 - Payroll in the amount of \$310,883.43
 - #051814 Sewer Utility Obligations in the amount of \$18,995.56
 - #051914 BOW General Obligations in the amount of \$89,960.73

- #051614 BOW Utilities in the amount of \$200,154.26
- #051714 Sewer Utilities in the amount of \$4,996.72
- #051414 RDC Contract/Utilities in the amount of \$68,711.12
- Payroll Payout in the amount of \$13.71
- Payroll Missed Overtime in the amount of \$731.28

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Young's Creek Flood Research Project Findings – Engineer Andrew Cochrane of CrossRoad Engineers came forward and spoke about the alternatives that were presented at the previous meeting. A discussion was held. It was decided that City Engineer Underhill & Mr. Cochrane will speak to Johnson County officials concerning this project.

New Business

Request to Block Streets for Annual Motorcycle Ride for Multiple Sclerosis Research – Mr. David Zachary came forward to request permission to block Main Street from Jefferson Street to north Madison Street on August 2, for the annual ride for Multiple Sclerosis Research. This event will be from 2:00 p.m. to 6:00 p.m. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Noise Variance for Outdoor Party at Lambda Chi Alpha Fraternity - Franklin College student Bradley Morgan came forward to request a noise variance for September 13; from 6:00 p.m. to 10:00 p.m. for a live band on the lawn of Chi Alpha fraternity. Mr. Morgan stated the speakers will be facing the fraternity. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Signage to Reserve Two Parking Spaces In Front of Jessen Funeral Home – Franklin resident Buzz Bay and Suellen Jessen came forward. Mr. Bay stated they would like permission to block two spots in front of the funeral home on days which funerals are held. They agreed to provide signage and post them in advance of the date. City Attorney Gray stated that we could not ticket anyone who parked in these spaces. Mayor McGuinness made a motion to allow Jessen Funeral Home to put out their own signage 24 hours in advance of a funeral; seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Proposed Discover Downtown Franklin Sponsor-A-Planter Program – Daniel Causey, the Discover Downtown Franklin (DDF) Design Committee Chairman came forward to explain their Sponsor A Planter Program plan. Executive Director Tara Payne of Discover Downtown Franklin provided a flyer explaining the program. Their goal is to find businesses willing to sponsor a planter for \$320.00 a year. Sponsors will have a plaque with their name posted. Ms. Payne stated the planters were purchased by the Redevelopment Commission (RDC). They asked for permission to solicit local businesses to sponsor a planter. A discussion was held. Mayor McGuinness made a motion to approve the plaques, and sponsorship program starting this year, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The

motion carried.

Proposed Discover Downtown Franklin Street Pole Banner Display Program – Discover Downtown Franklin (DDF) Design Committee Chair Daniel Causey and Executive Director Tara Payne asked for permission to display banners on street poles for different events. DDF would oversee this project, and display the banners. Ms. Payne stated that the banners would sell for about \$65 a piece, and the sponsors putting on the events could purchase them to be displayed. A discussion was held. Mayor McGuinness made a motion to approve seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

ADA Transition Plan - Public Hearing – Mayor McGuinness gave an overview of the plan. City Engineer Underhill stated a lot of work needs to be done. A discussion was held. Mayor McGuinness opened the floor for public hearing. No one asked to speak. Mr. Swinehamer stated this is very important project and that each area highlighted needs to be addressed to help people with disabilities. He challenged all department heads to move forward with the recommendations in each of their areas. Mayor McGuinness made a motion to approve the ADA Transition Plan as presented, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Truck Bypass Intersection Improvements Design Contract – Mayor McGuinness stated the city was working with CrossRoad Engineers on a design contract for the design of four intersections on the truck route. He wants to forward the contract to the Redevelopment Commission (RDC) for funding. The quote for the engineering design for this project is \$815,400. Mr. Swinehamer questioned the costs. City Engineer Underhill stated that design costs for each intersection will be \$200,000 – \$300,000. A discussion was held. Mayor McGuinness stated that part of the transfer agreement with the state included our commitment to designate a truck route. The Mayor stated this matter is on the RDC agenda for discussion tomorrow. RDC member Rob Henderson stated their project list includes this project in the initial outlay in September of this year, and stretches out over several years. Mayor McGuinness made a motion to table this item until the June 2 meeting, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

2014 Paving Program - Request for Bids Issued – City Engineer Underhill stated that the 2014 paving program was advertised for bids a week ago. A discussion was held.

Request Approval of Franciscan Employee Assistance Program Agreement – Clerk-Treasurer Alexander stated this is a program the city has provided to employees and covered dependents. This contract allows six free counseling sessions for employees and family members. Ms. Alexander stated there would be information about these services available for all employees at the wellness fair. Mayor McGuinness made a motion to approve the contract, and authorizing the Mayor to sign, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to File Liens for Unkempt Property – Mayor McGuinness made a motion to approve filing liens for unkempt property seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Parks Superintendent Orner stated the pool will open this Saturday, May 31, at 11:00 a.m.

Chief Henderson stated that a dinner sponsored by Johnson Memorial Hospital will be held Tuesday, May 20 for our EMT's and Paramedics for National Emergency Services Week.

Community Development Director Linke stated she had a meeting with the owners of Jeff Street Pub regarding construction which should start next week. She stated that they might need to use scaffolding for this project. A discussion was held. Mayor McGuinness made a motion to approve until next meeting, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Underhill stated last years paving program should be wrapped up by the end of the week. This includes completion of the Artcraft alley project which is moving forward. A discussion was held. Mr. Swinehamer asked about missing street signage. Mr. Underhill stated that the signage project will be completed soon.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:25 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 05/28/14

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer